

3. Extended Travel

Please provide details of and reason for any UK journeys undertaken on parliamentary business outside your routine travel pattern.

Date of outward journey Date of return journey

From To

Mileage (if known)

Meeting with

Advance authority should be sought 3 days prior to travel using form T3

4. Parking & Tolls

Please provide details of any parking or toll charges incurred during the period claimed.


Date	Location	Amount
23/10/2009	Buckingham	£ 6.00
1/10/2009	Edgware	£ 2.50
<input type="text"/>		£
<input type="text"/>		£
Total		£ 6.50

Vehicle ownership (tick relevant box)

- I declare that the vehicle or vehicles used are wholly owned and maintained by me.
- I declare that the vehicle or vehicles used are not wholly owned and maintained by me.
(please provide details of ownership or car hire agreement)

Authorisation and declaration

I confirm the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature 

Date 9/11/09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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About filling in this form.
If you have any questions about this form,
please call 020 7219 1340

Send your completed form to:
Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

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